

Youth Climate Action Fund 2026/27 - Application Form

Form Preview

Introduction

* indicates a required field

Program Information

The Youth Climate Action Fund (YCAF) empowers young people aged 15-24 to lead meaningful climate action and contribute to a more sustainable and resilient Perth. The program supports youth leadership, innovation, and practical solutions that benefit people and the planet.

Funding Available

Funding between \$1,500 and \$7,000 (excluding GST)

Key Dates

Applications Open: 24 August 2026

Application Close: 2 October 2026

Notification of Decision: Applicants will be notified of a decision up to 6 weeks from closing date.

Successful applicants are expected to commence their project no sooner than 13 November 2026 and complete their project by 15 April 2027.

Youth applicant

The project proposal and grant process must be led by youth (aged 15-24) and supported by a not for profit or charitable organisation to help administer funds.

Before applying, we encourage you to reach out to the City's Youth Climate Action Fund (YCAF) Program Lead who is here to help guide and support you. Please contact ycaf@cityofperth.wa.gov.au

Documentation required

To make your application process simple, we recommend having the following documents available:

Grant guidelines

- Review the guidelines and make sure you understand all requirements of the program.

Required Documentation

1. Project budget

- An itemised draft budget showing a breakdown of project costs and any income if applicable.

2. Evidence of financial viability

- e.g. a recent bank statement, business activity statement or annual reporting statement.

3. Copies of relevant insurance

- If you don't have available this can be provided during the agreement stage.

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Before you begin

All applicants **must** confirm they have read and understood the eligibility criteria outlined in the program guidelines.

I confirm I have read and understood the eligibility criteria outlined in the program guidelines *

☐ Yes ☐ No

If no is selected, the next page will detail these requirements.

Eligibility Declaration

* indicates a required field

Please note the Eligibility Criteria for the Youth Climate Action Fund program before starting your application.

To be eligible to receive sponsorship from the City, the applicant **must**:

- offer a project within the City's local government area or a project that will result in a direct impact on the City;
- be a legally constituted entity or individual with an Australian Business Number (ABN);
- be recognised as a non-profit or charitable organisation under local laws;
- have appropriate insurances where required, as outlined under the City's Activity Approvals or other relevant policies and procedures;
- have submitted the application prior to the project commencement date with sufficient time to enable consideration by the City;
- demonstrate financial viability without the City's funding (an individual event or project may not be viable without the City's support, however the organisation must be);
- the organisation has applied for **no more than three** different projects led by young people within this funding period; and
- the project is led by young people aged 15-24 and supported by organisations that work with young people.

The City will **not** consider applications from:

- Commonwealth or State Government Departments;
- a political party;
- an applicant that (the City considers) supports, promotes or facilitates violence, intolerance or discrimination;
- an employee or elected member of the City, or their immediate family, however this does not include an application from an organisation that an employee, elected member or their immediate family member may be part of;
- an entity that an elected member or City employee has an ownership stake in;
- an applicant that has outstanding debts to the City;
- an applicant who is in legal conflict with the City;
- an applicant that has failed to provide satisfactory acquittal reporting for any previous City funding;
- an applicant that has already received City funding (including in-kind) for the same project within the same financial year;
- an applicant that has already applied for City funding (including in-kind) for the same project within the same financial year and been refused; and

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- an applicant that conducts themselves in a way the City considers to be injurious or prejudicial to the character or interests of the City.

The City will **not** consider applications for the following projects or project expenses:

- projects where the City consider the primary purpose to be political;
- projects that the City of Perth consider denigrate or exclude parts of the community or have an adverse effect on public health, safety, the environment or heritage;
- projects that request reimbursement of funds already spent;
- projects that are for debt reduction or operational deficits; and
- project legal expenses.

The City will not support recurrent operational funding, including, but not limited to wages, salaries, or administrative overheads. Further details on eligibility and requirements can be found in the [City's Sponsorship and Grants Policy](#).

If you have any questions please contact a City of Perth Sponsorship and Grants Officer on 08 9461 3333.

I confirm that I have read and understood the Eligibility Criteria before proceeding with the application. *

☐ I confirm

Applicant Details

* indicates a required field

Applicant

Definition: the organisation who will enter into an agreement with the City of Perth and funds will be paid to.

Applicant Entity *

Organisation Name

Make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Applicant Entity ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity Name
ABN Status
Entity Type
Goods & Services Tax (GST)
DGR Endorsed

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ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN.

Is your organisation a not-for-profit or charitable organisation? *

☐ Yes

☐ No

All applicants must be a not-for-profit or charitable organisation. Sole traders and for-profit corporations are not eligible.

Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Website

Must be a URL

Organisation's purpose or mission statement *

Word count:

Must be no more than 100 words.

What type of projects or programs do you deliver? Are you member based or not-for-profit?

Sole traders and for-profit corporations are not eligible for this program. You cannot proceed any further with this form.

Applicant Contact

Definition: the person completing this form and will be responsible for communicating with the City of Perth during the application and assessment process.

Definition of an Auspice: the organisation that will receive and manage the funding on behalf of the individual.

Who is completing this application form? *

- ☐ Owner, Employee, Board Member, Volunteer of the applicant organisation listed above
- ☐ Individual using the applicant organisation as an Auspice

Applicant Contact Details

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Applicant Contact *

Title	First Name	Last Name

This contact will be the person the City will correspond with regarding the application process

Applicant contact number *

Applicant contact email *

Must be an email address.

Auspice Details

An individual using the applicant organisation as an Auspice must provide contact details for the Auspice organisation.

A letter of support from the Auspice organisation must be provided.

The City will also contact the Auspice organisation to verify this information.

Auspice Project Contact *

Title	First Name	Last Name

This should match the ABN details

Auspice Project Contact Position *

Auspice Project Contact Phone Number *

Must be an Australian phone number.

Auspice Project Contact Email *

Must be an email address.

Auspice letter of support

Attach a file:

Required Documentation

The following documentation is required from all applicants in this program

A bank statement in the applicant entity name *

Attach a file:

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Applicants operating as a trust are requested to provide the Trust Deed

Attach a file:

Successful applicants will be required to provide evidence of appropriate insurances at the time of agreement execution *

- ☐ Provide now (attach below)
- ☐ If successful, will be provided at time of agreement execution

Please provide evidence of appropriate insurances (e.g. public liability) *

Attach a file:

Youth Project Leads

Please list the first and last names and ages of at least **two** youth project leads. These leads will be responsible for communicating with the City of Perth during the project and grant process

First Name	Last Name	Age	Phone	Email

Project Information

* indicates a required field

Your Idea

Project name *

Must be no more than 15 words.

Your title should be short but descriptive

Which climate priority/priorities does the project support? *

- ☐ Mitigation and Resilience
- ☐ Circularity
- ☐ Inclusivity
- ☐ Governance

At least 1 choice must be selected.

Your project may align with more than one, select all that apply. Refer to program guidelines for further information about these priorities

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Project Description

Provide an overview of your project, including its main goals and objectives, along with its expected effect on the community and the environment. Describe the current issues or challenges your project aims to address and why this intervention is crucial now.

Answer below *

Word count:

Must be no more than 300 words.

What type of activity/activities best describes your project? *

- ☐ LEARN - build knowledge, curiosity, and a culture of climate action and sustainability
- ☐ SKILLS - develop practical skills and capacity to turn climate intention into action
- ☐ CONNECT - meet, share, and collaborate with others to help drive climate action
- ☐ CREATE - use art, media, or storytelling to inspire and engage others in climate action
- ☐ ACTIVATE - run local events or challenges that get people involved in climate action
- ☐ EXPLORE - pilot new climate action innovations or approaches in your community
- ☐ OTHER

At least 1 choice must be selected.

Your project may align with more than one, select all that apply.

Your Plan

Describe the specific activities and steps your project will undertake.

Include a clear timeline that shows that the project's activities and implementation will be completed by 15 April 2027.

Answer below *

Word count:

Must be no more than 300 words.

Project start date *

Start date of activity

Project end date *

If your project runs over multiple dates, please enter the last date of the project.

If you have multiple dates and want to provide a schedule please upload it here.

Attach a file:

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Please list the venues/sites where your project is being held

E.g. Kings Park, Perth Town Hall, Hay Street Mall

Your Team

Describe how young people will be involved in your project, including;

- their roles;
- their responsibilities; and
- opportunities for leadership.

Identify roles and responsibilities of youth leads (e.g. strategy/budget/team oversight and/or decisions), as well as those in your team helping to make it happen (e.g. marketing, outreach, logistics, facilitation)

Answer below *

Word count:

Must be no more than 200 words.

Estimate the total number of young people who will be involved in your project, including;

- Youth leads;
- Volunteers
- Participants

Projects must have at least 2 youth leads.

Answer below *

Word count:

Must be no more than 200 words.

Your Impact

Describe how your project will create changes in behaviour, knowledge, attitudes or processes.

e.g. encourage recycling, raise climate awareness, care and willingness to act, new sustainability practices

Answer below *

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Word count:

Must be no more than 100 words.

Describe at least one (1) measurable result that will show your project's immediate accomplishments and progress.

e.g. amount of waste collected, number of attendees, number of trees planted.

Answer below *

Word count:

Must be no more than 10 words.

Your Budget

* indicates a required field

Request Details

The City can provide a cash contribution between \$1,500 and \$7,000 excluding GST.

How much cash would you like to request? *

\$

Must be a dollar amount and between 1500 and 7000.

Budget

What is the total amount your whole project will cost? *

\$

Look at the 'Project Cost' total in your budget

In this section you will need to provide a project budget. In your budget, you need to show money earned (income) and money being spent (costs). Please include your request to the City of Perth as estimated income.

All amounts should **not** include GST.

Examples of 'Income' (money earned) include; ticket sales, donations, sponsorships, grants and money your organisation is putting in. Include ALL income, even if it not confirmed yet.

Examples of 'Costs' (money being spent) include; venue hire and catering; marketing and promotional materials (e.g. printing, photography), training and mentor fees, project supplies (equipment, tools, materials, technology), permit or approval fees, and auspice fees (max 10% of project cost).

Form Budget (GST exclusive)

Please provide a detailed event budget by completing the income (money earned) and project cost (money being spent) tables below or uploading a budget worksheet.

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All amounts should **not** include GST.

See the list of examples above of what to include.

Please **do not add commas** to figures – e.g. type \$1000 not \$1,000 – this will ensure your figures for each table total correctly.

Please add additional lines if required.

Income Description \$		Project Cost Description \$	
E.g. City of Perth Grant contribution	\$	E.g. Venue hire	\$
E.g. Ticket Sales	\$	E.g. Equipment hire	\$
E.g. Donation	\$	E.g. Training Fee	\$
E.g. Organisation cash contribution	\$	E.g. Catering/food costs	\$
E.g. In-kind	\$		\$

Total Income Amount *

\$

This number/amount is calculated.

Total Expenditure Amount *

\$

This number/amount is calculated.

Total Profit *

\$

This number/amount is calculated.

Additional Information

Any further supporting material for your application can be uploaded here.

Attach a file:

A maximum of 2 files may be attached.
Suggested max file size 5MB

Certification

*** indicates a required field**

Privacy Notice

The City of Perth is committed to protection of information, including your personal information in accordance with the *Privacy and Responsible Information Sharing Act 2024*, additional details regarding which are set out on the City's website at [Privacy and Personal Information Statement | City of Perth](#) and the attached [Collection Notice](#).

Information Protection

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If you are intending to include any confidential or other protected information as part of your application, please make this known to the Sponsorships and Grants Officer so that the City can endeavour to treat this as Commercial-in-Confidence and/or confidential and/or otherwise appropriately protected.

However, please note that the City of Perth must comply with the *State Records Act 20000* (WA), *Local Government Act 1995* (WA) and other relevant legislation and regulations, as well as appropriately reply to any Court Orders, Notices to Produce, a Subpoena, regulatory notices from government agencies and otherwise as required by law. Successful applicants may be listed on the City's website in addition to other "open government" reporting requirements.

Your application and the City's assessment of your application may form part of the City's decision recommendation report, each of which may be subject to Freedom of Information (FOI) requests (including redaction of protected information where allowed, such as when Commercial-in-Confidence).

I agree to these requirements *

☐ Yes

Conditions of Funding

City of Perth Sponsorship and Grants agreement

Successful applicants will be required to accept the terms and conditions of the funding as outlined in the City of Perth's Sponsorship and Grants agreement. The Sponsorship and Grants agreement is a standard legal document and amendments can not be made to the terms and conditions.

Please follow the links to view the standard City of Perth [Grant Agreement](#) template.

I agree and understand that amendments can not be made to the standard agreement *

☐ I agree to the terms of the City template. ☐ I do not agree to the terms of the City template and list below the changes requested

This is to be completed by the Applicant Organisation.

Provide detail on the requested amendments to the City of Perth Sponsorship or Grants Agreement template *

Sponsorship and Grants Acquittal

Successful applicants will be required to acquit the project for which they have been funded.

The information within the application will be used to inform the acquittal process and the success of the project.

If successful, the applicant agrees to submit the acquittal by the determined due date. An applicant will not be eligible for future funding if they have failed to provide satisfactory acquittal reporting for any previous City funding.

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I agree to these requirements *

☐ Yes

Lobbying of Elected Members and Administrative Staff

Applicants or anyone representing the interests of applicants must not lobby or seek to influence the decision-making of Elected Members and administrative staff. If, during the period between submitting a funding application and a determination by Council or CEO, an applicant or any member of the public seeks to lobby any Elected Member or administrative staff, or attempts to provide additional information, either directly or indirectly, on any matter relating to the funding application, the person/organisation will be disqualified and the sponsorship excluded from being considered for approval.

I agree to these requirements *

☐ Yes

Applicant Certification

This section must be completed by an appropriately authorised person from within the applicant entity (may be different to the contact person listed earlier in this application form). The City of Perth may contact this person to certify the contents of the application.

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this funding, we will be required to accept the terms and conditions of the funding as outlined in the letter of approval and or agreement.

I agree and certify this application *

☐ Yes

This is to be completed by the Applicant Organisation

Certification Contact *

Title	First Name	Last Name
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Contact Position *

Primary Phone Number *

Primary Email *

Application Feedback

* indicates a required field

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Application Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few minutes to provide some feedback to the City of Perth Sponsorship and Grants team so we can continually improve our application form and process.

How did you hear about this funding program? *

- | | |
|---|--|
| ☐ Previous recipient | ☐ City of Perth event |
| ☐ City of Perth website | ☐ Advertising |
| ☐ City of Perth social media (Facebook, Twitter, LinkedIn) | ☐ Industry forum or publication |
| ☐ City of Perth newsletter | ☐ Internet search |
| ☐ Referral/word of mouth | |

Please indicate how you found the online application process *

- ☐ Very easy
- ☐ Easy
- ☐ Neutral
- ☐ Difficult
- ☐ Very Difficult

How many minutes in total did it take you to complete this application? *

Must be a number.

Estimate in minutes i.e. 1 hour = 60 minutes

Please provide the City of Perth with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider *