

Residential Sustainability Assessment Grant 2026/27 Application Form

Form Preview

Introduction

Program Information

Residential Sustainability Assessment Grants support owners of existing residential buildings within the City of Perth to undertake a comprehensive assessment of their building to determine environmental performance, identify improvement opportunities, and work towards improving resource efficiency, reducing greenhouse gas emissions and enhancing climate resilience.

The grant is available for residential strata-titled buildings; and for student, aged and supported accommodation. Projects must relate to common areas or provide communal benefit for residential occupants.

Types of Projects Supported

The City supports ONE PROJECT TYPE :

A comprehensive Residential Sustainability Assessment, delivered by a suitably qualified consultant, which includes:

- Energy and Water Audit
- Indicative NABERS Rating
- Information Session

Important Information

- A maximum of \$12,000 funding supports one complete assessment, available once every three years per building
- Variations to full scope may be considered where appropriately justified, however the City reserves the right to award part funding accordingly.
- Assessment scope and components must be clearly itemised in the consultant's quotation.
- Applicants must discuss their project with a Sponsorship and Grants Officer prior to applying
- Payment of funding will be made as a reimbursement after all project components are completed and a satisfactory acquittal report has been approved by the City.

Key Dates

The City will accept applications for Residential Sustainability Assessment Grants at any time, however decisions will be made on a case-by-case basis in line with budget and strategic priorities.

Applications open 20 July 2026

Applications close 31 March 2027

Residential Sustainability Assessment Grants operate as exhaustive funding - where grants are allocated on an ongoing basis, provided the application meets the eligibility criteria and minimum standard in addressing the assessment criteria, until the budgeted funding is exhausted.

Applicants are required to apply a minimum of 8 weeks prior to the start of the project and must complete approved assessments within twelve months from the date of approval.

To guide and inform the City's direction and approach for the Residential Sustainability Assessment Grants, key priority outcomes which are aligned to the **City of Perth Capital City Plan** and [Sustainability Strategy](#) have been identified.

Before You Begin

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To make your application process simple, we recommend having the following documents available:

Program guidelines

- Read over the guidelines and make sure you understand all requirements of the program. Guidelines are available for download on the City's [Sponsorship & Grants page](#).

Required Documentation

Applicants will need to supply the following documentation:

- Quotation outlining the scope of work to be completed from an appropriately qualified consultant.
- Evidence of financial viability through a recent bank statement or annual statement.
- Documentation authorising Strata Manager or Agent to act on behalf of Owners (if applicable).

Feedback

- A Sponsorship & Grants Officer is available to provide feedback and answer any questions you may have about the application process prior to submitting.

Eligibility Declaration

* indicates a required field

Please note the Eligibility Criteria for the Residential Sustainability Assessment Grant 2026/27 program before starting your application.

To be eligible to receive sponsorship from the City, the applicant **must**:

- be a legally constituted entity with an Australian Business Number (ABN);
- be a body corporate/ owners corporation of an existing residential strata-titled building; or a provider of student, aged or supported accommodation; with at least four residential dwellings. Applications for buildings of mixed use are eligible where the benefits of a project will apply primarily for occupants of residential dwellings;
- be located within the City of Perth's local government area;
- have appropriate insurances, licenses and authorities where required;
- be engaging external consultants that are appropriately qualified to undertake assessments;
- have submitted the application prior to the project commencement date with sufficient time to enable consideration by the City; and
- demonstrate financial viability without the City's funding (an individual project may not be viable without the City's support, however the organisation must be).

The City will **not** consider applications from:

- hotels, serviced apartments or commercial accommodation providers other than student accommodation, aged accommodation and/or supported accommodation
- the Commonwealth or State Government Departments;
- a political party;
- an applicant that the City considers to support, promote or facilitate violence, intolerance or discrimination;

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- an employee or elected member of the City, or their immediate family, however this does not include an application from an organisation that an employee, elected member or their immediate family member may be part of;
- an applicant that has outstanding debts to the City;
- an application from an entity in which an employee or elected member has an ownership stake;
- an applicant who is in legal conflict with the City;
- an applicant that has failed to provide satisfactory acquittal reporting for any previous City funding;
- an applicant that has received a Residential Sustainability Assessment Grant in the previous three financial years.

The City will **not** consider applications for the following projects or project expenses:

- projects where the City consider the primary purpose to be political;
- projects that the City consider denigrate or exclude parts of the community or have an adverse effect on public health, safety, the environment or heritage;
- projects that request reimbursement of funds already spent;
- projects that are for debt reduction or operational deficits; and
- project legal expenses

The City will not support recurrent operational funding, including, but not limited to wages, salaries, or administrative overheads. Further details on eligibility and requirements can be found in the [City's Sponsorship and Grants Policy](#).

If you have any questions please contact a City of Perth Sponsorship and Grants Officer on 08 9461 3333.

I confirm that I have read and understood the Eligibility Criteria before proceeding with the application. *

☐ I confirm

Before you commence your application you are required to speak with a City Sponsorship & Grants Officer to ensure your project is eligible and aligned with the program.

Which Sponsorship and Grants Officer at the City of Perth have you discussed your application with? *

Please list any other City of Perth officers you have spoken to regarding your application

Applicant Details

* indicates a required field

Applicant

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Definition: the organisation or individual who will enter into an agreement with the City of Perth and funds will be paid to.

Applicant Entity *

Organisation Name

Make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Applicant Entity ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Address of the property the grant will apply to *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

When was the property built? *

How many units/apartments does the building contain? *

Is the building use purely residential, or does it include other kinds of building use?

- ☐ 100% residential
- ☐ Mixed-use including residential
- ☐ Non-residential

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Unfortunately your application is unable to proceed.

Applications are open only to existing residential buildings with at least four residential dwellings.

Please outline the proportion of residential dwellings to other kinds of building use.

What type of building will the grant apply to? *

- ☐ Residential Strata
- ☐ Student Accommodation
- ☐ Aged Care Accommodation
- ☐ Supported Accommodation

Application Contact

Definition: the person completing this form and will be responsible for communicating with the City of Perth during the application and assessment process.

Who is completing this application form? *

- ☐ Business Owner, Director or Employee (person directly employed by the applicant entity)
- ☐ Authorised Agent, such as external Property Manager or Project Manager or similar

Applicant Contact Details

Applicant Contact *

Title First Name Last Name

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This contact will be the person the City will correspond with regarding the application process

Position held in organisation *

Applicant contact number *

Applicant contact email *

Must be an email address.

Applicant Contact

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Definition: the person completing this form and will be responsible for communicating with the City of Perth during the application and assessment process.

Who will be the primary contact person for this grant? *

- ☐ Member of the Council of Owners
- ☐ Strata Manager
- ☐ Authorised Agent, such as external Property Manager or Project Manager or similar

This contact will be the person the City will correspond with regarding the application process

Is there a Strata Management Company acting on the Owners behalf for invoicing purposes?

- ☐ Yes
- ☐ No

The City of Perth will contact the Strata Management Company to arrange payment of funds for the approved grant

Council of Owners Member Details

Member of Council of Owners Contact

Title	First Name	Last Name

Member of Council of Owners Contact Number

Must be an Australian phone number.

Member of Council of Owners Contact Email

Must be an email address.

Please upload documentation confirming this contact is a current member of the Council of Owners (e.g. AGM meeting minutes) *

Attach a file:

Strata Management Organisation Details

Strata Management Organisation *

Organisation Name

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN

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Entity Name
ABN Status
Entity Type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type [More information](#)
ACNC Registration
Tax Concessions
Main Business Location

Must be an ABN.

Strata Management Organisation Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Strata Management Contact Name *

Title First Name Last Name

Position in Organisation *

Strata Management Contact Number *

Must be an Australian phone number.

Strata Management Contact Email *

Must be an email address.

Please upload evidence authorising the Strata Management Organisation to act on behalf of the Owners Corporation *

Attach a file:

e.g. Strata Management Contract

Authorised Agent Details

As this application is being completed by an external party from the applicant organisation, the following detail is required:

Authorised Agent Organisation *

Organisation Name

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ABN of Authorised Agent Organisation *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Authorised Agent Contact *

Title First Name Last Name

This contact will be the person the City will correspond with regarding the application process

Position in organisation *

Authorised Agent contact number *

Authorised Agent contact email *

Must be an email address.

Please upload documented evidence provided by the applicant authorising the agent to complete this application on their behalf *

Attach a file:

This could be an email or letter from the applicant entity stating authorisation to act on their behalf.

Required Documentation

The following documentation is required from all applicants in this program

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A quote outlining the scope of work to be completed from an appropriately qualified consultant. *

Attach a file:

A financial statement, business activity statement or similar to demonstrate financial viability *

Attach a file:

This could include an annual financial statement or Business Activity Statement

Successful applicants will be required to provide evidence of appropriate insurances at the time of agreement execution *

- ☐ Provide now (attach below)
- ☐ If successful, will be provided at time of agreement execution

Does your business entity operate as a trust? *

- ☐ Yes
- ☐ No

Please provide evidence of appropriate insurances *

Attach a file:

Trust Deed

Applicants operating as a trust are requested to provide the Trust Deed

Attach a file:

OR

- ☐ Provide Trust Deed at time of agreement, if application is successful

Project Information

*** indicates a required field**

Key Details

Project name *

Must be no more than 15 words.

Your title should be short but descriptive

Project description *

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Word count:

Must be no more than 150 words.

Provide a brief summary of the project.

Select which of the following project components will be included in your assessment *

☐ Energy Audit ☐ Water Audit ☐ Indicative NABERS Rating ☐ Information Session

Funding is designed to support one comprehensive assessment which includes an Energy Audit, Water Audit, Indicative NABERS Rating, and a consultant-led information session.

Variations to full scope may be considered where appropriately justified, however the City reserves the right to award part funding accordingly

Please explain why your project scope does not include all required assessment components.

Name of the supplier undertaking the assessment, accreditation or audit? *

Projects are required to be completed within twelve months from the date of approval *

☐ I confirm the project will be completed within the timeframe

Has your building undergone accreditation or assessment in the previous three years? *

☐ Yes

☐ No

Please provide a copy of your previous assessment

Attach a file:

AND/OR

Provide detail on your previous assessments and learning.

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Assessment Criteria

* indicates a required field

Assessment Criteria and Measurement

Applicants for **Residential Sustainability Assessment Grants** will be assessed against the extent to which the applicant can address all of the below criteria.

Assessment Criteria

Question 1: Describe the need for the project and the residential community it will benefit.

When answering this criteria you may like to consider:

- Are there existing environmental performance issues in the building?
- How will this assessment help to improve environmental outcomes?
- Describe the residential community and how they could benefit.

Q1. Response *

Word count:

Must be no more than 350 words.

Question 2: Describe the building's sustainability journey and how the assessment findings will be communicated to residents and stakeholders.

When answering this criteria you may like to consider:

- Does this assessment mark the start of your sustainability journey or builds on previous upgrades and initiatives?
- Identify who the assessment findings will be shared e.g. residents, Council of Owners, strata/facility managers?
- Identify how the assessment findings will be communicated to residents and stakeholders e.g. in-person or online meeting?

Q2. Response *

Word count:

Must be no more than 350 words.

Project Delivery Criteria

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Applicants will also be assessed on the following questions based on information provided throughout the application:

- Does the applicant demonstrate capacity to deliver all components of the assessment scope, including the capability of any engaged consultants or contractors?
- Is the project and budget realistic and value for money?

Project Delivery

* indicates a required field

Identify the person(s) responsible for managing the project and briefly describe their role(s). *

You may wish to upload a copy of your project plan , if available

Attach a file:

Describe the process used to select the consultants who will undertake the assessment.

Please include:

- How have you identified and chose the consultant(s)?
- Have alternative consultants were considered and/or multiple quotes were sought?
- Evidence of the consultant's capability and experience in delivering similar audits, ratings, or building performance assessments.

*

Financial Details

* indicates a required field

Upload Quote

Applicants are required to provide a quotation from a suitably qualified consultant outlining the scope of the assessment being undertaken.

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An itemised and detailed quotation is strongly preferred, as this assists the assessment panel in evaluating the project. If sufficient detail is not provided, the assessment panel may request additional information before the application can be assessed.

Have you acquired an itemised quote from a consultant? *

- ☐ Yes
☐ No

Unfortunately your application is unable to proceed.

Please note you will require a quote before submitting an application.

Request Details

The maximum contribution of grant funding provided by the City is 100% of the total project cost (within the funding limit of \$12,000).

Payment of funding will be made as a reimbursement after all project components are completed and a satisfactory acquittal report has been approved by the City.

Total Amount Requested

\$

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Total Project Cost

\$

Must be a dollar amount.

Budget

What is the total cost of your project? *

\$

What is the total budgeted cost of your event?

Please provide a detailed event budget including projected income and expenditure. Your request to the City of Perth should be shown as projected income.

The budget should include details of other funding that you have applied for and whether it has been confirmed or not. All amounts should be **GST exclusive**.

EXAMPLE BUDGET TEMPLATE: You can download and use our [Budget Template](#) as a guide.

Please select whether you would like to upload the project budget or complete the budget table within this form *

- ☐ Upload budget ☐ Complete budget below in form

Form Budget (GST exclusive)

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Please provide a detailed event budget by completing the income and expenditure tables below or uploading a budget worksheet.

The event budget is to include details of other funding that you have applied for, whether it has been confirmed or not. All amounts should be **GST exclusive**.

Provide clear descriptions for each budget item in the 'Income' and 'Expenditure' columns, Examples of income could include 'DCA grant', 'ticket sales', 'Company X Corporate Sponsorship'. Examples of expenses could include 'performer fees', 'venue hire', 'marketing'.

Your budget **MUST** be accurate and **does not have to balance income and expenditure**. Please **do not add commas** to figures – e.g. type \$1000 not \$1,000 – this will ensure your figures for each table total correctly. You must include all potential or secured sponsorship or grants within the income table.

Please add additional lines if required.

Income Description	\$	Expenditure Description	\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Total Income Amount *

\$

This number/amount is calculated.

Total Expenditure Amount *

\$

This number/amount is calculated.

Total Profit *

\$

This number/amount is calculated.

Upload Budget

You may choose to upload a budget from your accounting system here *

Attach a file:

Max file size 5MB

Previous City of Perth Funding

Has the applicant previously received funding from the City of Perth? *

☐ Yes

☐ No

Please detail all previous grants, sponsorship or in-kind support received by this applicant from the City of Perth for this or other projects in the previous **five years**.

Please add additional lines if required.

Financial Year	Project	Amount
		Must be a dollar amount.

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		\$
		\$
		\$

Additional Information

If there is anything else that you would like to add to support your application, please add it here.

Word count:

Must be no more than 300 words.

Any further supporting material for your application can be uploaded here.

Attach a file:

A maximum of 10 files may be attached.

Suggested max file size 5MB

Certification and Feedback

* indicates a required field

Privacy Notice

City of Perth pledges to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, [click here](#)

Confidential Information

Please note that the City of Perth must comply with the *State Records Act 2000* (WA), *Local Government Act 1995* (WA) and other relevant legislation and regulations.

An assessment of your application will form part of the decision recommendation report which may be subject to Freedom of Information (FOI) requests.

Successful applicants may be listed on the City's website.

Commercial-in-Confidence

If you have included any confidential information as part of your application, please make this known to the Sponsorship and Grants Officer so that this information can be treated as Commercial-in-Confidence.

I agree to these requirements

☐ Yes

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Conditions of Funding

City of Perth Sponsorship and Grants agreement

Successful applicants will be required to accept the terms and conditions of the funding as outlined in the City of Perth's Sponsorship and Grants agreement. The Sponsorship and Grants agreement is a standard legal document and amendments can not be made to the terms and conditions.

Please follow the links to view the standard City of Perth [Sponsorship Agreement](#) or [Grant Agreement](#) templates.

I agree and understand that amendments can not be made to the standard agreement *

- ☐ I agree to the terms of the City template. ☐ I do not agree to the terms of the City template and list below the changes requested

Provide detail on the requested amendments to the City of Perth Sponsorship or Grants Agreement template *

Sponsorship and Grants Acquittal

Successful applicants will be required to acquit the project for which they have been funded.

The information within the application will be used to inform the acquittal process and the success of the project.

If successful, the applicant agrees to submit the acquittal by the determined due date. An applicant will not be eligible for future funding if they have failed to provide satisfactory acquittal reporting for any previous City funding.

I agree to these requirements *

- ☐ Yes

Lobbying of Elected Members and Administrative Staff

Applicants or anyone representing the interests of applicants must not lobby or seek to influence the decision-making of Elected Members and administrative staff. If, during the period between submitting a funding application and a determination by the City, an applicant or any member of the public seeks to lobby any Elected Member or administrative staff, or attempts to provide additional information, either directly or indirectly, on any matter relating to the funding application, the person/ organisation will be disqualified and the sponsorship excluded from being considered for approval.

I agree to these requirements *

- ☐ Yes

Applicant Certification

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This section must be completed by an appropriately authorised person from within the applicant entity (may be different to the contact person listed earlier in this application form). The City of Perth may contact this person to certify the contents of the application.

This section must not be completed by an authorised agent acting on behalf of the applicant.

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this funding, we will be required to accept the terms and conditions of the funding as outlined in the letter of approval and or agreement.

I agree and certify this application *

☐ Yes

Certification Contact *

Title First Name Last Name

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Contact Position *

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Primary Phone Number *

--

Primary Email *

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Application Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few minutes to provide some feedback to the City of Perth Sponsorship and Grants team so we can continually improve our application form and process.

How did you hear about this funding program? *

- | | |
|---|--|
| ☐ Previous recipient | ☐ City of Perth event |
| ☐ City of Perth website | ☐ Advertising |
| ☐ City of Perth social media (Facebook, Twitter, LinkedIn) | ☐ Industry forum or publication |
| ☐ City of Perth newsletter | ☐ Internet search |
| ☐ Referral/word of mouth | |

Please indicate how you found the online application process *

- ☐ Very easy
☐ Easy
☐ Neutral
☐ Difficult
☐ Very Difficult

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How many minutes in total did it take you to complete this application? *

Must be a number.

Estimate in minutes i.e. 1 hour = 60 minutes

Please provide the City of Perth with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider *