

Arts & Cultural Quick Response Grants 2020/21- Application Form

Form Preview

Applicant Details

* indicates a required field

Eligibility

If you have any questions on this form please contact the City of Perth Sponsorship Officer on 08 9461 3333.

I confirm that I have read and understood the Eligibility criteria before proceeding with the application

- ☐ Yes
☐ No

Please note you are strongly encouraged to speak with a City of Perth Sponsorship Officer prior to application to ensure your project is eligible and aligned with the Arts & Cultural Quick Response Grants program.

Name of officer at the City of Perth with whom you have discussed your application

Applicant Name *

- ☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

ABN

Entity name

ABN status

Entity type

Arts & Cultural Quick Response Grants 2020/21- Application Form

Form Preview

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN.

Address *

Address

Suburb State Postcode

Website

Must be a URL

Primary contact person *

First Name

Last Name

This is the person we will correspond with about this grant

Primary phone number *

Email address *

This is the address we will use to correspond with you about this grant.

Project Details

* indicates a required field

Project Name *

Must be no more than 20 words.

Project Start Date *

Project End Date *

If you are applying for funding for multiple events or projects, please insert the end date of the last event or project

Total Funding Amount Requested *

\$

Arts & Cultural Quick Response Grants 2020/21- Application Form

Form Preview

Must be a dollar amount and no more than 5000.

Project Description *

Must be no more than 500 words.

Is this a new project? *

☐ Yes ☐ No

Is there a ticket price for people to attend or participate in your project? If yes please detail.

How many people do you expect to attend or participate in your project? Please explain how you have reached your estimation.

Venue

Where is your project being held?

Please detail all locations if being held in multiple venues

Has the venue/s been confirmed? *

☐ Yes
☐ No
☐ Some

Will you be using City of Perth managed space for your project? *

☐ Yes
☐ No

City owned spaces include Perth Town Hall, Northbridge Piazza, Murray Street Mall, Hay Street Mall, Forrest Place and various public parks, gardens and reserves. Visit the City's website for a full list.

Venue - City of Perth spaces

Organisers of events held on public land within the City of Perth municipality must lodge an application to the City of Perth for the proposed event. The **Activity Approvals** team is responsible for approving all public events on roads, parks and reserves. The City requires applications for minor events to be submitted at least **one month** prior to the event, all other event applications must be submitted at least **six months** prior to the event. Various fees and charges may apply and a quotation will be

Arts & Cultural Quick Response Grants 2020/21- Application Form

Form Preview

provided to you. To access the event application form please [click here](#)

The **Activity Approvals** team can be contacted on **08 9461 3333**.

Have you submitted an event application to the City of Perth? *

- ☐ Yes
- ☐ No
- ☐ Not Applicable

Your application may not progress to assessment if your event utilises City of Perth public land and you have not submitted an event application.

Assessment Criteria

* indicates a required field

Program Objectives

CREATE

Support creative practitioners to undertake sustained periods of intensive creative development, production, research and/or experimentation.

DIVERSIFY

Support and develop business ideas which will diversify artists' and creative organisations' income streams and lead to long term financial sustainability.

ACCESS

Increase opportunities for the community to participate in cultural life. Connect people in the community through arts and cultural experiences.

DEVELOP

Support development of the local arts and cultural sector through the provision of professional development opportunities such as skills development, networking, connection and/or collaboration.

Explain how your project supports at least one of the Program Objectives.

*

(CREATE, DIVERSIFY, ACCESS and DEVELOP). Refer to Page 26 of the COVID-19 Rebound Grants and Sponsorship Program Guidelines.

Arts & Cultural Quick Response Grants 2020/21- Application Form

Form Preview

Explain how your project will support and benefit the local arts sector and creative economy within the City of Perth local government area. *

Project Management and Delivery

* indicates a required field

Disability Access and Inclusion

Access and inclusion is vital to the City of Perth's Community Engagement Strategy.

The City of Perth wants to ensure access and inclusion for everyone. Access and Inclusion is about ensuring that all public services are available to all community members, including those who have a disability, so that they have the opportunity and choice to participate in all aspects of community life. A copy of the City of Perth's Disability Access and Inclusion Plan is available [here](#).

Event organisers must consider accessibility as an important part of your planning and put measures in place to ensure the event is accessible to everyone.

Please refer to the Disability Services Commission "Creating Accessible Events" Checklist available [here](#).

Have you conducted a self-assessment using the Creating Accessible Events Checklist? *

- ☐ Yes
- ☐ No
- ☐ N/A

Will your event include any of the following? *

- ☐ Wheelchair access
- ☐ Interpreting
- ☐ Event signage in languages other than English
- ☐ Video recording or streaming online
- ☐ Captioning on videos
- ☐ Other:

- ☐ None of the above

**Please detail how you will address the following areas of access and inclusion at your event:
Text and content,
accessible paths
of travel, visibility,
toilets, signage and
communication.**

Arts & Cultural Quick Response Grants 2020/21- Application Form

Form Preview

You will be required to report on accessibility of your project on the conclusion of your project as part of the acquittal report.

Financial Details

* indicates a required field

Total Funding Amount Requested *

\$

Must be a dollar amount and no more than 5000

Total Project Cost *

\$

What is the total budgeted cost (dollars) of your project?

Value In Kind

The City of Perth **does not** provide value in kind. Any fees and charges applicable to your project will be charged at the agreed rate when confirming your permits and approvals. You must take these charges into consideration when submitting this application.

Budget (GST exclusive)

Please outline your project budget in the income and expenditure tables below, including details of other funding that you have applied for, whether it has been confirmed or not. All amounts should be **GST exclusive**.

Provide clear descriptions for each budget item in the 'Income' and 'Expenditure' columns, Examples of income could include 'DCA grant', 'ticket sales', 'Company X Corporate Sponsorship'. Examples of expenses could include 'Artist fees', 'venue hire', 'marketing'.

Your budget **MUST** be accurate at the time of submission and **does not have to balance income and expenditure**. Please **do not add commas** to figures - e.g. type \$1000 not \$1,000 - this will ensure your figures for each table total correctly.

You may prefer to choose to attach a budget from your accounting system in the section below **Upload a Budget**.

Income Description \$

**Expenditure
Description**

\$

	\$		\$

Budget Totals

Arts & Cultural Quick Response Grants 2020/21- Application Form

Form Preview

Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Income - Expenditure

\$

This number/amount is calculated.

Upload a Budget

You may choose to upload a budget from your accounting system here

Attach a file:

Max file size 5MB

Previous City of Perth support

Please detail all previous funding received from the City of Perth for this applicant

Year	Program/Event	Amount
		Must be a dollar amount.
		\$

Certification and Feedback

* indicates a required field

Additional Supporting Information

If there is anything else that you would like to add to support your application, please comment or add supporting material below

Any further supporting material for your application can be uploaded here

Attach a file:

A maximum of 10 files may be attached.
Suggested max file size 5MB. Click add

Privacy Notice

City of Perth pledges to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended

Arts & Cultural Quick Response Grants 2020/21- Application Form

Form Preview

by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, [click here](#)

Confidential Information

Please note that the City of Perth must comply with the Local Government Act in regards to making information available to the general public. An assessment of your application will form part of the Council Report which is made publicly available on the City of Perth website.

If you have included any confidential information as part of your application, please make this known to the Sponsorship Officer.

Canvassing of Elected Members

If prior to the determination of funding by the Council or Committee, an applicant (or any agent) canvasses any Elected Member of the City of Perth, or attempts to provide additional information, either directly or indirectly, on any matter relating to the sponsorship or grant to an Elected Member, the person/organisation may be disqualified and the sponsorship or grant excluded from being considered for approval.

In the event supplementary information is requested to be provided to Elected Members, please contact your Sponsorship Officer directly to disseminate this.

I agree *

- ☐ Yes
☐ No

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback to the City of Perth Sponsorship team so that we can continually improve our application form and process.

How did you hear about this funding program? *

- | | | |
|---|---|--|
| <input type="checkbox"/> Previous recipient | <input type="checkbox"/> City of Perth newsletter | <input type="checkbox"/> Advertising |
| <input type="checkbox"/> City of Perth website | <input type="checkbox"/> Referral/word of mouth | <input type="checkbox"/> Industry forum or publication |
| <input type="checkbox"/> City of Perth social media (facebook, twitter, LinkedIn) | <input type="checkbox"/> City of Perth event | <input type="checkbox"/> Internet search |

Please indicate how you found the online application process: *

- ☐ Very easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

How many minutes in total did it take you to complete this application? *

Estimate in minutes i.e. 1 hour = 60 minutes

Please provide the City of Perth with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.